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THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION

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William Cass, P.E.  
Commissioner

David Rodrigue, P.E.  
Assistant Commissioner

Andre Briere, Colonel, USAF (RET)  
Deputy Commissioner

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Bureau of Construction  
December 29, 2023

**REQUESTED ACTION**

Authorize the Department of Transportation to **retroactively** pay the invoice to American Association of State Highway and Transportation Officials (AASHTO) (Vendor#170721), Washington, DC, for HaulHub electronic ticketing (e-ticketing) software, in the amount of \$9,375, for the period of October 1, 2023, through June 30, 2024, effective upon Governor and Council approval. 100% Federal Funds.

Funding is available in State Fiscal Year 2024:

	<u>FY 2024</u>
04-96-96-963515-3054	
Consolidated Federal Aid	
038-500177 Software	\$9,375

**EXPLANATION**

This item is **retroactive** because the invoice from AASHTO was received after the October 1, 2023 effective date.

The Department of Transportation, through the Bureau of Construction, was awarded STIC grant funding through the Federal Highway Administration (FHWA) for the purpose of standardizing e-ticketing of material delivery slips on NHDOT construction projects. The STIC funding is adequate to support the HaulHub software subscription for 3 years. The "e-ticketing" innovation was part of FHWA's Every Day Counts initiative (2021-2022). Converting paper-based materials ticketing systems into electronic workflows provides enhanced accessibility of highway project data. Benefits include safety, time savings, and quality documentation.

The STIC funding is 80% Federal Funds with 20% State match. NHDOT personnel payroll for those involved in the project is being utilized for match requirements, effectively using 100% Federal Funds.

Your approval of this resolution is respectfully requested.

Sincerely,

William J. Cass, P.E.  
Commissioner

Attachments

**AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS**

**INVOICE**



555 12th Street NW, Suite 1000  
Washington DC 20004  
United States

**Inv #:** SI021908

**Date:** 10/18/2023

**Fed ID:** 53-0204654

**Bill To:**

**New Hampshire Dept. of Transportation**

Patrick Colburn  
Construction Services Engineer  
7 Hazen Drive  
Concord NH 03302  
United States

<b>Due Date</b>	<b>Terms</b>	<b>SO #</b>	<b>Cust ID</b>	<b>Customer PO</b>
10/18/2023	Due on receipt	00014855	C000037	

<b>Description</b>	<b>Quantity</b>	<b>Rate</b>	<b>Amount</b>
HaulHub Agency Portal Effective Period 10/1/2023 - 6/30/2024	1	9,375.00	9,375.00

**Remit To:**

AMER ASSOC STATE HIGHWAY TRAN OFFICALS  
P.O. Box 7155051  
Philadelphia, PA 19171-5051

<b>Subtotal:</b>	\$9,375.00
<b>Invoice Discount:</b>	\$0.00
<b>Tax:</b>	\$0.00
<b>Total USD:</b>	\$9,375.00